

Application for Foreign Students

Shu-Te University

1. The following regulations are established in accordance with “Regulations Governing Study by Foreign Students of Shu-te University .”
2. Application Qualifications:
 - (1) International students to be admitted to STU refer to those who do not have legal status as an overseas Chinese or hold a R.O.C. nationality.
 - (2) Those who have annulled R.O.C. nationality for 8 years or more are eligible to apply. "Eight years" specified in the preceding paragraph is from the date the applicant's ROC nationality is revoked to the date the semester begins on the calendar of STU.
 - (3) The regulation in (2) does not apply to students who are covered under academic or cultural exchange agreements.
 - (4) Applicants to apply for undergraduate programs are required to have adequate listening, reading, speaking and writing proficiency in the Chinese language recognized by Chinese teachers; college graduates for two-year or four-year bachelor's degree in the third year; bachelor's degree for master programs.
3. Rules about application and documents required:
 - (1) How to apply: applying by mail only
 - (2) Application date: March 1 ~ April 30 each year. Application received after the deadline will not be processed. If the application is sent by postal mail, the date of application is decided by postmark.
 - (3) Applying by mail: Please send your application to the address as follows.
*Foreign Student Application and Admission Committee of Shu-te University .
59 Hun-Shan Rd. Hun-Shan Village. Yen Chau. Kaohsiung County. R.O.C.*
 - (4) Application fee and documents: Please organize your documents in the following order with a paper clip holding on the upper left.
 - (a) How to pay application fee?
NT\$1,200 / US\$40. (Should the application fee remitted by post to the receiver under the name of Shu-te University)
 - (b) Application form: application form * 2 with autograph in person and a 2-inch photo taken in the past three months attached to the form
 - (c) Two photocopies of the highest degree diploma obtained from a foreign educational institution.(A notarized translation with official stamp/seal in either Chinese or English should be submitted if the diploma is in neither of these languages.)

Two photocopies of official transcripts with official stamp/seal from this highest level school (in Chinese or in English).

- (d) Two recommendation letters (inclusive of one referred by a Mandarin teacher)
- (e) One passport photo (personal vita and validation date)
- (f) A study plan in Chinese or in English.
- (g) A proof of financial ability (a statement showing sufficient financial support for the entire duration of applicant's education in the ROC).
- (h) Other documents required by the department or institute. (Refer to <http://www.stu.edu.tw> and click on "Examinee" in the User Information Area.)

(5) Those who were out of date, unqualified (do not meet the general qualifications), or do not have a complete documentation in their application will assume full responsibility for rejected application.

4. Other issues about application:

- (1) Admission results will be announced on June. 15st, the same year application is made.
- (2) According to Ministry of Education regulations, those who have been expelled by any university or college in the Republic of China are not allowed to file applications with this university. Violation of this regulation will result in the denial of admission.
- (3) Applicants who are admitted to some departments/institutes will be asked to take a Chinese or English language proficiency test held this university. Those whose score is below 60 are required to take Mandarin or English courses for two terms at their own expense. The qualification of entering this university will be held for one year only until applicants pass the language proficiency test.

5. Note:

- (1) Application handbook and forms are available on the website: <http://www.stu.edu.tw> for free download. (Please visit "Examinee" in the User Information Area.)
- (2) Applicants who have received admission should submit one copy of their diploma and transcript with original verified documents (official stamp/seal) by the Taiwan Overseas Missions in the country of their original school when they return their acceptance letter. After this an applicant is ready for enrollment.
- (3) Any application matters not stipulated here will be at the Admission Committee's discretion.